

# CAMBRIDGE UNIVERSITY REPORTER

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UNIVERSITY OF  
CAMBRIDGE

## NOTICES

### Calendar

- 15 March, *Wednesday*. Ballot of the Regent House, voting opens at 10 a.m.  
 17 March, *Friday*. Full Term ends.  
 21 March, *Tuesday*. Discussion by videoconference at 2 p.m. (see below).  
 22 March, *Wednesday*. Last ordinary issue of the *Reporter* in the Lent Term.  
 24 March, *Friday*. Ballot of the Regent House, voting closes at 5 p.m.  
 25 March, *Saturday*. Lent Term ends. Congregation of the Regent House at 10 a.m.  
 1 April, *Saturday*. Congregation of the Regent House at 10 a.m.  
 9 April, *Sunday*. Easter Day. Scarlet Day.

### Discussion on Tuesday, 21 March 2023

The Acting Vice-Chancellor invites members of the Regent House, University and College employees, registered students and others qualified under the regulations for Discussions (*Statutes and Ordinances*, p. 111) to attend a Discussion by **videoconference** on Tuesday, 21 March 2023 at 2 p.m. The following items will be discussed:

1. Report of the Council, dated 1 March 2023, on changes to the Flexible Working Policy in Ordinance and related matters (*Reporter*, 6690, 2022–23, p. 430).
2. Report of the Council, dated 7 March 2023, on the disbanding of the Accommodation Syndicate (p. 449).

Those wishing to join the Discussion by videoconference should email [UniversityDraftsman@admin.cam.ac.uk](mailto:UniversityDraftsman@admin.cam.ac.uk) from their University email account, providing their CRSid (if a member of the collegiate University), by 10 a.m. on the date of the Discussion to receive joining instructions. Alternatively contributors may email their remarks to [contact@proctors.cam.ac.uk](mailto:contact@proctors.cam.ac.uk), copying [ReporterEditor@admin.cam.ac.uk](mailto:ReporterEditor@admin.cam.ac.uk), by no later than 10 a.m. on the day of the Discussion for reading out by the Proctors,<sup>1</sup> or may ask someone else who is attending to read the remarks on their behalf.

In accordance with the regulations for Discussions, the Chair of the Board of Scrutiny or any ten members of the Regent House<sup>2</sup> may request that the Council arrange for one or more of the items listed for discussion to be discussed in person (usually in the Senate-House). Requests should be made to the Registrar, on paper or by email to [UniversityDraftsman@admin.cam.ac.uk](mailto:UniversityDraftsman@admin.cam.ac.uk) from addresses within the cam.ac.uk domain, by no later than 9 a.m. on the day of the Discussion. Any changes to the Discussion schedule will be confirmed in the *Reporter* at the earliest opportunity.

General information on Discussions is provided on the University Governance site at <https://www.governance.cam.ac.uk/governance/decision-making/discussions/>.

<sup>1</sup> Any comments sent by email should please begin with the name and title of the contributor as they wish it to be read out and include at the start a note of any College and/or Departmental affiliations held.

<sup>2</sup> <https://www.scrutiny.cam.ac.uk/> and [https://www.admin.cam.ac.uk/reporter/regent\\_house\\_roll/](https://www.admin.cam.ac.uk/reporter/regent_house_roll/).

### Report of the Council on the transfer of parts of Statute concerning the Chest to Special Ordinance: Notice in response to Discussion remarks

2 March 2023

The Council has received the remarks made at the Discussion on 7 February 2023 concerning the above Report (*Reporter*, 2022–23: 6680, p. 214; 6688, p. 420).

Professor Evans makes a general point that the transfer of parts of Statute to Special Ordinance would diminish the role of the Regent House. The process for seeking approval from the Regent House for amendments to a Special Ordinance is the same as that for making changes to a Statute. This is because any change to a Special Ordinance, no matter how small, requires the publication of a Report in accordance with Statute A III 5, and therefore a Discussion to take place before a Grace can be published. All other rights of Regent House members, for example, to call a ballot on such a Grace, would not be affected.

The Council agrees with Professor Evans that much can come to rely on a Special Ordinance. That is the reason they exist as a separate class of Ordinance and why there is a safeguard in place to ensure that they cannot be changed without going through the full Regent House approval process. The Council also agrees that their use should be reviewed and will aim to initiate that review before the tenth anniversary of their introduction in February 2024.

The Council is submitting a Grace (Grace 2, p. 454) for the approval of the recommendations of this Report.

## Building works at 5 Latham Road

2 March 2023

The following Notice is published to advise the University of works which are not considered to be ‘a substantial alteration’ within the meaning of Statute F II 3 and therefore do not require a Report but are nevertheless considered by the Committee responsible for giving an Expenditure Approval to be of interest or consequence to members of the Regent House and others (*Reporter*, 6259, 2011–12, p. 498).

The Vice-Chancellor’s Lodge at 5 Latham Road is currently vacant pending the arrival in Cambridge of the new Vice-Chancellor, who takes up office on 1 July 2023 and is expected to move into the Lodge shortly before that date. The Space Management and Minor Works Sub-committee has authorised modification works to improve the layout and sustainability credentials of the property and make it fit for dual use, providing a clear delineation between business and residential space. Self-contained living quarters for the Vice-Chancellor are being created on the first floor of the property, with the ground floor dedicated to fulfilling the Lodge’s role as a venue for formal University events. The accommodation to be used by the next Vice-Chancellor will be reduced by two-thirds as a result.

The opportunity is being taken, at the same time, to undertake essential maintenance works to windows, external paved areas, an internal toilet and below ground drainage. This general maintenance work is required almost six years on from the last work on the building. The property’s environmental performance is also being enhanced to reduce heating costs and carbon emissions. Existing single-glazed windows and doors on the first floor and some parts of the ground floor are being replaced with double-glazed equivalents, insulation improvement works are being undertaken, as well as electrical works including the installation of an electric vehicle charging point.

The estimated cost of the minor works project is £1,074,000, and is to be funded by the University’s Minor Works Fund, the Carbon Reduction Fund and the Buildings Maintenance Fund. As the work is on the maintenance and improvement of the building, this will result in an increase in the capital value of the property. The work will commence on site in mid-March 2023 and is expected to be completed in June 2023.

## Environmental Sustainability Reports

*University of Cambridge: Environmental Sustainability Report, 2021–22*

The University has published its Environmental Sustainability Report for 2021–22, providing details of progress and achievements in sustainability, lessons learned and plans for the forthcoming year. The report and further details, including video highlights and a snapshot summary, are available at <https://www.environment.admin.cam.ac.uk/Annual-Report>

*Cambridge Colleges Environmental Sustainability Report*

The Colleges have published their first collective environmental sustainability report. Funded by the College Bursars’ Sustainability Sub-committee, the Colleges’ report details the progress made and the actions being taken to improve environmental performance across the collegiate estates. The report, which includes an overview of projects being undertaken during the 2022–23 academic year, is available at <https://www.environment.admin.cam.ac.uk/Annual-Report/cambridge-colleges-environmental-sustainability-report>.

## VACANCIES, APPOINTMENTS, ETC.

### Appointments and grants of title

The following appointments and grants of title have been made:

#### APPOINTMENTS

##### University Assistant Professors

*Archaeology.* Dr Mark James Dyble, *JE*, M.A., *CL*, M.Sc., *Oxford*, Ph.D., *London*, appointed from 1 July 2023 until the retiring age and subject to a probationary period of five years.

*Earth Sciences.* Dr Alireza Mashayekhi, B.Sc., *Sharif University of Technology*, M.Sc., Ph.D., *Toronto*, appointed from 11 January 2023 until the retiring age and subject to a probationary period of five years.

*Education.* Dr Grace Ese-osa Idahosa, B.A., *Redeemer’s University, Nigeria*, M.A., Ph.D., *Rhodes, South Africa*, appointed from 3 January 2023 until the retiring age and subject to a probationary period of five years.

*Engineering.* Dr Shreyas Dilip Mandre, B.Tech., *IIT Bombay*, M.S., *Northwestern*, Ph.D., *British Columbia*, appointed from 1 May 2023 until the retiring age and subject to a probationary period of five years.

*Geography.* Dr Matthew Adesanya Adeleye, B.Sc., *Lagos*, M.Sc., *Victoria, Canada*, Ph.D., *ANU*, appointed from 3 January 2023 until the retiring age and subject to a probationary period of five years. Dr Matthew Burton Osman, B.A., *Augustana College, Illinois*, Ph.D., *Massachusetts*, appointed from 3 January 2023 until the retiring age and subject to a probationary period of five years.

*History and Philosophy of Science.* Dr Charu Singh, *DAR*, B.A., *Delhi*, M.A., M.Phil., Ph.D., *Jawaharlal Nehru*, appointed from 22 December 2022 until the retiring age and subject to a probationary period of five years.

*Pharmacology.* Dr Ioanna Mela, Dip.Chem.Eng., *Athens*, M.Sc., *Nottingham*, Ph.D., *EM*, appointed from 1 October 2022 until the retiring age and subject to a probationary period of five years.

*Social Anthropology.* Dr Michael Jason Degani, B.A., *Florida Atlantic*, M.A., *Florida*, Ph.D., *Yale*, appointed from 4 January 2023 until the retiring age and subject to a probationary period of five years.

### **Deputy Directors**

*University Offices (External Affairs and Communications).* Mr Andrew James Aldridge, appointed from 3 January 2023 until the retiring age.

### **Assistant Registrar**

*University Offices (Academic Division).* Mr Alex Charles Bartlett Drury, B.A., Pg.Dip., *Anglia Ruskin*, Cert. L7, *Chartered Management Institute*, appointed from 3 January 2023 until the retiring age.

### **Administrative Officers**

*University Offices (Academic Division).* Ms Jennifer Kate Goodwin, B.A., *Northumbria*, appointed from 6 March 2023 until the retiring age and subject to a probationary period of nine months.

## GRANTS OF TITLE

### **Affiliated Lecturers**

*Architecture.* Professor Claudia Marx, *W*, has been granted the title of Affiliated Lecturer from 1 October 2022 for one year. Dr Jamil Nur has been granted the title of Affiliated Lecturer from 1 January 2023 for one year.

*Clinical Medicine.* Dr Katharine Riley has been granted the title of Affiliated Lecturer from 1 January 2023 for two years.

*Computer Science.* Dr Advait Sarkar has been granted the title of Affiliated Lecturer from 30 October 2022 for a further one year.

*History.* Dr Martin Allen, *W*, Dr Joe Canning, *Q*, Dr Bronwen Everill, *CAI*, Dr Arnold Hunt, *G*, Professor Sachiko Kusakawa, *T*, Mr Scott Mandelbrote, *PET*, Dr Martha Kate Peters, *MUR*, Dr Andrew Thompson, *Q*, and Dr Ikene van't Spijker, *CLH*, have been granted the title of Affiliated Lecturer from 30 October 2022 for a further two years.

*History of Art.* Dr James Hillson and Dr Frances Rothwell Hughes, *TH*, have been granted the title of Affiliated Lecturer from 1 October 2022 for one year.

*Plant Sciences.* Dr Stéphanie Swarbreck, *G*, has been granted the title of Affiliated Lecturer from 1 March 2023 for two years.

*Pure Mathematics.* Dr Grigalius Taujanskas, *TH*, has been granted the title of Affiliated Lecturer from 1 October 2022 for two years.

## **Vacancies in the University**

A full list of current vacancies can be found at <https://www.jobs.cam.ac.uk/>

**Professorship of Stem Cell Medicine in the School of Clinical Medicine;** informal enquiries: Professor Bertie Göttgens, Convenor of the Board of Electors and Director of the Cambridge Stem Cell Institute (email: [bg200@cam.ac.uk](mailto:bg200@cam.ac.uk)); closing date: 25 April 2023; further details: <https://www.jobs.cam.ac.uk/job/39775/>; quote reference: ZE35679

*The University actively supports equality, diversity and inclusion and encourages applications from all sections of society. The University has a responsibility to ensure that all employees are eligible to live and work in the UK.*

**AWARDS, ETC.****Pilkington Prize Winners, 2023**

The Pilkington Prizes are awarded annually to members of staff in recognition of their contributions to teaching excellence. The awards were initiated by Sir Alastair Pilkington who believed that the quality of teaching was crucial to the University's success.

The Cambridge Centre for Teaching and Learning is delighted to announce the 2023 Pilkington Prize winners as follows:

Dr Mary Augusta Brazelton, *JE* – Department of History and Philosophy of Science

Professor Nathan Crilly – Department of Engineering

Professor Richard Dance, *CTH* – Department of Anglo-Saxon, Norse and Celtic

Dr Jonathan Evans, *CAI* – Department of Applied Mathematics and Theoretical Physics

Dr Anita Gibbons, *F* – School of Clinical Medicine

Professor Nicholas Guyatt, *JE* – Faculty of History

Dr Lydia Hamlett, *MUR* – Institute of Continuing Education

Dr Fraz Mir, *K* – Department of Medicine

Dr Thomas Roulet, *K* – Judge Business School

Mr Felipe Schuery, *M* – Faculty of Modern and Medieval Languages and Linguistics

Dr Stephanie Smith, *PEM* – Yusuf Hamied Department of Chemistry

Professor Elizabeth Soilleux, *CHU* – Department of Pathology

Dr Angie Tavernor, *F* – Department of Physiology, Development and Neuroscience

More information about the awards, including winners from previous years, can be found on the Cambridge Centre for Teaching and Learning website at <https://www.cctl.cam.ac.uk/pilkington-prize>.

**EVENTS, COURSES, ETC.****Announcement of lectures, seminars, etc.**

The University offers a large number of lectures, seminars and other events, many of which are free of charge, to members of the University and others who are interested. Details can be found on individual Faculty, Department and institution websites, on the What's On website (<https://www.admin.cam.ac.uk/whatson/>) and on Talks.cam (<https://www.talks.cam.ac.uk/>). A variety of training courses are also available to members of the University, information and booking for which can be found online at <https://www.training.cam.ac.uk/>.

Brief details of upcoming events are given below.

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<i>University of Cambridge</i>	<i>Cambridge Festival 2023</i> : The interdisciplinary Cambridge Festival will take place from 17 March to 2 April 2023, with over 350 events and activities in person, online and on-demand, covering all aspects of the world-leading research happening at Cambridge. Topics are presented across the Festival's themes: Society, Health, Environment, Discovery, and (for 2023 only) Power. Events include talks, tours, exhibitions, workshops, family activities and more.	<a href="https://www.festival.cam.ac.uk">https://www.festival.cam.ac.uk</a>
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**REGULATIONS FOR EXAMINATIONS****Biological Anthropological Science for the M.Phil. Degree***(Statutes and Ordinances, p. 508)***With effect from 1 October 2023**

The General Board, on the recommendation of the Degree Committee for the Departments of Archaeology, Social Anthropology and Sociology, has approved an amendment of the special regulation for the examination in Biological Anthropological Science for the degree of Master of Philosophy (by thesis) to change the word limit of the thesis from ‘of not more than 35,000 words in length’ to ‘of not more than 30,000 words in length’.

**Classics for the M.Phil. Degree***(Statutes and Ordinances, p. 521)***With effect from 1 October 2023**

The General Board, on the recommendation of the Faculty Board of Classics, has approved the amendment of the special regulations for the examination in Classics for the degree of Master of Philosophy to amend the language paper information, reduce the number of essays required (from three to two) and remove the requirement to attend and participate in seminars, as follows:

Regulation 1.

By amending the second sentence and list of papers in sub-paragraph (b) to read as follows:

The Degree Committee may require a candidate to offer instead of one of the essays a language examination in one of the written papers listed below consisting of (i) an exercise in alternative Greek or alternative Latin translation and (ii) a submitted translation and commentary, the commentary to be about 2,000 words in length:

- Paper 1. M.Phil. Greek language and texts (A).
- Paper 2. M.Phil. Greek language and texts (B).
- Paper 3. M.Phil. Latin language and texts (A).
- Paper 4. M.Phil. Latin language and texts (B).

And by deleting sub-paragraph (c) from the Regulation.

Regulation 3.

By deleting Regulation 3.

**Data Intensive Science for the M.Phil. Degree by Advanced Study****With effect from 1 October 2023**

The General Board, on the recommendation of the Faculty Board of Physics and Chemistry, has approved Data Intensive Science as a subject for examination for the degree of Master of Philosophy (by advanced study) with effect from 1 October 2023. Special Regulations for the examination have been approved as follows:

**DATA INTENSIVE SCIENCE**

1. The scheme of examination for the course of study in Data Intensive Science for the degree of Master of Philosophy shall be as follows:

- (a) five major modules, chosen by the candidate from the list of major modules published by the Degree Committee for the Faculty of Physics and Chemistry;
- (b) two minor modules, chosen by the candidate from the list of minor modules published by the Degree Committee; and
- (c) a data analysis project on a topic chosen by the candidate subject to the approval of the Degree Committee.

2. The Degree Committee shall publish, not later than the end of the Easter Term of the academic year preceding that in which the examination is to be held, the lists of major and of minor modules available for the examination; provided that the Degree Committee shall have power to give notice of additional minor modules not later than the division of the Michaelmas Term in the academic year in which the examination is to be held. In publishing the lists of modules, the Degree Committee shall announce details of the form of assessment for each module.

3. Each module shall be assessed by one of the following modes of assessment, or by a combination of them, as announced by the Degree Committee: coursework; written paper; oral presentation.

4. The data analysis project shall be assessed by the following work:

- (a) a Project Report of not more than 7,000 words in length (including table, figures, figure legends and appendix but excluding bibliography and illustrative code snippets);
- (b) an Executive Summary of not more than 1,000 words in length (including table, figures, figure legends and appendix but excluding bibliography and illustrative code snippets), summarising the contents of the Project Report;
- (c) the Data Analysis Pipeline used for the analysis presented in the reports; and
- (d) an Oral Presentation on the project.

5. Any assessment for any part of the course may include, at the discretion of the Examiners, an oral examination on the work submitted by the candidate and on the general field of knowledge within which it falls.

## International Relations for the M.St. Degree

(Statutes and Ordinances, p. 564)

### With effect from 1 October 2023

The General Board, on the recommendation of the Faculty Board of Human, Social and Political Science, has approved an amendment of the special regulation for the examination in International Relations for the degree of Master of Studies to change the word length of the dissertation, as follows.

Regulation 1.

By amending Regulation 1(a) to read as follows:

- (a) a dissertation of not more than 20,000 words in length, including tables, footnotes and appendices but excluding bibliography, on a subject approved by the Degree Committee for the Department of Politics and International Studies;

## NOTICES BY FACULTY BOARDS, ETC.

### Natural Sciences Tripos, Part II (Biological and Biomedical Sciences), 2023–24: Amendments

The Faculty Board of Biology gives notice of the following amendments to the Notice published on 9 February 2023 (*Reporter*, 6687, 2022–23, p. 409) of the Major and Minor Subjects offered in the Natural Sciences Tripos Part II (Biological and Biomedical Sciences) in 2023–24:

The Major Subjects for 2023–24 will be:

	<i>Major Subject</i>	<i>Permissible Minor Subjects</i>	<i>Examination requirements</i>
412	Plant Sciences ( <b>Choose two from PLM1, PLM2, PLM3 and Zoology ZM2, and two from PLL1, PLL2, PLL3 and Zoology ZL3, ZL4 and ZL5 and Bioinformatics</b> )	<b>108 and 134 – Students may choose Minor Subjects that do not have lecture clashes with the Plant Sciences modules chosen – please consult the relevant lecture timetables.</b>	Four written papers of five hours each.
415	Physiology, Development and Neuroscience <i>Maximum 25 candidates</i>	A fifth PDN module can be taken as a Minor Subject. Students may choose Minor Subjects that do not have lecture clashes with the PDN modules chosen – please consult the relevant lecture timetables.	Four written papers of five hours each.
429	Human Evolution, Ecology and Behaviour <i>Maximum 10+ candidates</i>	108, 120, 143, 144, 146, 147, 149 and 152 – Students may choose Minor Subjects that do not have lecture clashes with the Human Evolution modules chosen – please consult the relevant lecture timetables.	Two core papers to be assessed by a three-hour written examination, plus the examination requirements of two optional papers.
430	History and Philosophy of Science and Medicine <i>Maximum 12 candidates</i>	105, 108, 109, 120, 121, 127, 134, 135, 138, 141, 143, 145, 146, 148, 149, 152 and 153.	Four written papers of five hours each.

**The Minor Subjects for 2023–24 will be:**

	<i>Minor Subject</i>	<i>Examination requirements</i>
124	Advanced Topics in Social and Applied Psychology (Psychological and Behavioural Sciences Paper 7) <b>Maximum 7 candidates</b>	An oral presentation.
134	From Genome to Proteome (Biochemistry) <b>Maximum 10 candidates</b>	One written paper of <b>three hours'</b> duration.
135	<b>Cell Cycle, Signalling and Cancer (Biochemistry)</b> <b>Maximum 10 candidates</b>	<b>One written paper of three hours' duration.</b>

Candidates should consult the examination regulations of the relevant Tripos for the latest examination requirements.

**REPORTS****Report of the Council on the disbanding of the Accommodation Syndicate**

The COUNCIL begs leave to report to the University as follows:

1. This Report proposes the disbanding of the Accommodation Syndicate and the removal of the associated Ordinance for the Syndicate, as part of changes to revise the governance of housing-related matters in the University.

2. The Council, at its meeting in March 2019, agreed to establish a University Staff Housing Working Group<sup>1</sup> to consider several matters concerning the University's staff housing needs. The Working Group was tasked with producing a draft Housing Framework<sup>2</sup> for the Council's consideration and reviewing the most urgent unmet housing needs which had the biggest impact on the ability of the University to fulfil its mission. The Working Group was also asked to make recommendations for setting up a University housing commissioning body, to propose a housing governance structure, and to review the role of the Accommodation Syndicate.

3. In February 2022, the Council endorsed the recommendations of the Working Group for a new governance structure for University housing. The two main proposals were: the establishment of a University Housing Commissioning Body (UHCB) to identify the University's housing needs and produce commissioning briefs for the Property Board; and the creation of a Housing Sub-Committee (HSC) to oversee the provision of housing services<sup>3</sup> by the Estates Division. The Council also supported the Working Group's recommendation that the Accommodation Syndicate should be disbanded, and its strategic responsibilities transferred to the UHCB and its housing management responsibilities to the HSC.

In November 2022, the Council approved reporting lines and terms of reference for the UHCB and the HSC, which had been endorsed by the Accommodation Syndicate, the Planning and Resources Committee (PRC) and the Property Board. Annexes B and C provide the terms of reference for the proposed UHCB and HSC.

4. The duties<sup>4</sup> of the Accommodation Service encompass both housing strategy and housing management. This wide-ranging brief has resulted in more focus on housing management than housing strategy. The purpose of the new governance structure is to ensure that decisions to improve access to, and the availability of, University housing align with University strategy and policies, and to oversee all aspects of housing. The governance structure will comprise:

- (a) *Housing Needs Identification*: A newly formed UHCB identifies the University's housing needs and produces commissioning briefs for the acquisition or development of housing.
- (b) *Housing Development*: The Property Board oversees the acquisition and development of the University's housing (the Property Board reports to the Finance Committee and through it to the Council). This is its current role and it will continue in that role.
- (c) *Housing Services<sup>5</sup> and Operations<sup>6</sup>*: A newly formed HSC (which would report to the Estates Committee<sup>7</sup> and through it to the Council) oversees housing services and operations performed by the Estates Division.

<sup>1</sup> The membership of the Working Group is set out in Annex A.

<sup>2</sup> The Framework identifies the principles to which a new body with responsibility for housing and the Property Group will adhere in the commissioning, delivery, management, and operation of University housing.

<sup>3</sup> In November 2022, it was reported to the Council that the housing services and operations teams within the Estates Division had merged and it no longer made sense to distinguish between these two areas, which are both effectively services to tenants and prospective tenants drawn from the University's staff and students. The paper therefore proposed to merge the PRC's proposed oversight of housing operations into the remit of the HSC, which would then report to the Estates Committee.

<sup>4</sup> The Accommodation Syndicate's duties, as set out in Regulation 2 of the Ordinance for the Syndicate (*Statutes and Ordinances*, p. 129), are: (a) to keep under review the accommodation (other than accommodation provided by Colleges) available for members of the University *in statu pupillari*, persons employed by the University, and academic visitors; (b) to maintain a register of such accommodation and to provide an advisory service relating to it; (c) to ensure as far as possible an adequate supply of such accommodation; and (d) to supervise the work of the Accommodation Office.

<sup>5</sup> Services required to manage leasing and rent collection, service charge management, landlord and tenants matters, services offered in relation to property not owned by the University, and overall customer satisfaction.

<sup>6</sup> Day-to-day facilities management operations (including planned and reactive maintenance, cleaning, grounds maintenance, waste management, security, car parking management and utilities) and matters relating to compliance.

<sup>7</sup> Subject to approval of the creation of the Estates Committee; otherwise to default to the PRC.

5. This governance structure builds on the role of the Property Board as approved by Grace 1 of 18 November 2020. It embeds the oversight of housing-related matters within the committee framework that ultimately reports to the Council. The Council commits to providing the Regent House with information on the work being undertaken by the committees through its Annual Report. As currently, Regent House approval will be sought for any significant developments in housing strategy.

6. The proposed membership of the UHCB<sup>8</sup> is in line with the membership of the body with oversight of housing commissioning envisaged in the Staff Housing Framework as approved by the Council. It is also similar in both number and composition to the Accommodation Syndicate's membership. The majority academic membership of the UHCB is intended to reflect the principle of academic self-governance for strategic decisions about the commissioning of University housing. However, the inclusion of a member of the Property Board is intended to ensure that, where possible, the work of the UHCB is aligned with the objectives of the Property Board (see *Reporter*, 6590, 2020–21, p. 30).

7. The main changes in the proposed membership of the UHCB compared to the Accommodation Syndicate are that:

- (a) the Pro-Vice-Chancellor for University Community and Engagement would be Chair;
- (b) one member would be appointed by the Estates Committee from among its members;
- (c) one member would be appointed by the Property Board from among its members;
- (d) the Director of Human Resources would be a member;
- (e) there would be one member nominated by the Cambridge Students' Union; and
- (f) an external member would be appointed.

8. The proposed membership of the HSC<sup>9</sup> is similar in both number and composition to the Accommodation Syndicate's membership. Again, the majority academic membership of the HSC is intended to reflect the principle

of academic self-governance for strategic decisions about University housing services and operations.

9. The main changes in the proposed membership of the HSC compared to the Accommodation Syndicate are that:

- (a) a member of the PRC<sup>10</sup> would be Chair;
- (b) the three members of University staff appointed by the Council would be resident in University housing;
- (c) one member would be appointed by the Property Board from among its members;
- (d) there would be no members appointed by the Cambridge Students' Union; and
- (e) two external members with expertise in housing-related compliance and regulation would be appointed by the Estates Committee.<sup>11</sup>

10. The reporting lines are as follows:

- (a) UHCB would report, once established, to the Estates Committee<sup>11</sup> to ensure strategic alignment with other University projects;
- (b) HSC, overseeing housing services and operations, would report, once established, to the Estates Committee.<sup>11</sup>

11. The Property Board will remain responsible for all other aspects of University housing not explicitly covered by the UHCB and the HSC, including: the development or acquisition of housing in response to briefs; and the financial performance of University housing stock, including financial Key Performance Indicators (KPIs). Since the Property Board is responsible for the financial KPIs for housing, it would continue to set rent levels and the budget for housing services and operations. However, parameters for affordable rent would be part of the commissioning brief from the UHCB; and the HSC would oversee all non-financial KPIs for housing services and operations, ensuring optimal delivery and customer satisfaction within the assigned budget.

12. The Council would like to put on record its thanks to the staff at the Accommodation Service and to the members of the Accommodation Syndicate for their work.

13. The Council accordingly recommends:

- I. That the Ordinance for the Accommodation Syndicate (*Statutes and Ordinances*, p. 129) be rescinded.
- II. That in Regulation 3(b) of the Ordinance for Residence and Precincts of the University (*Statutes and Ordinances*, p. 178), the words ‘, after consultation with the Accommodation Syndicate,’ be removed.

7 March 2023

ANTHONY FREELING,  
*Acting Vice-Chancellor*  
ZOE ADAMS  
ARIF AHMED  
GAENOR BAGLEY  
MILLY BODFISH  
SAM CARLING

ANTHONY DAVENPORT  
JOHN DIX  
SHARON FLOOD  
HEATHER HANCOCK  
AMELIA JABRY  
LOUISE JOY  
ANN KAMINSKI

SCOTT MANDELBROTE  
SALLY MORGAN  
PIPPA ROGERSON  
JASON SCOTT-WARREN  
MICHAEL SEWELL  
PIETER VAN HOUTEN

<sup>8</sup> See paragraph 7 of the terms of reference in Annex B.

<sup>9</sup> See paragraph 9 of the terms of reference in Annex C.

<sup>10</sup> Expected to become a member of the Estates Committee once created.

<sup>11</sup> Subject to approval of the creation of the Estates Committee; otherwise to default to the PRC.

ANNEX A:  
MEMBERSHIP OF THE UNIVERSITY STAFF HOUSING WORKING GROUP

The membership of the University Staff Housing Working Group was as follows:

Professor Eilís Ferran, Pro-Vice-Chancellor for Institutional and International Relations, as Chair  
 Anthony Odgers, Chief Financial Officer  
 Andrea Hudson, Director of Human Resources  
 Dr Richard Anthony, Bursar of Jesus College  
 Dr Jennifer Hirst, member of the Council  
 Professor Philip Allmendinger, Chair of the Estate Strategy Committee  
 Ellen Jameson, a member of the postdoctoral community  
 The Revd Jeremy Caddick, Chair of the Accommodation Syndicate  
 Bernadette Conroy, Chair of the Buildings Committee, as an external member.

ANNEX B:  
TERMS OF REFERENCE OF THE UNIVERSITY HOUSING COMMISSIONING BODY\*

UNIVERSITY HOUSING COMMISSIONING BODY

**Terms of Reference**

*Purpose*

1. The purpose of the University Housing Commissioning Body (UHCB) is to advise on the supply of housing and housing products that will enable University staff and postgraduate students to access appropriate housing.

*Objectives*

2. The objectives of the Body are:
- (a) to provide the University with an evidence base for the number and type of homes that it should provide for staff and postgraduate students, their tenure (e.g., for rent or acquisition), and their terms (e.g., who can occupy them, at what rent, and for how long);
  - (b) to provide the University with an evidence base for the supply of housing and support to enable staff and postgraduate students to access appropriate housing;
  - (c) to keep the principles set out in the Staff Housing Framework under review to ensure that they support the University's mission.<sup>1</sup>

*Delegated authority*

3. The UHCB is a sub-committee of the Estates Committee.<sup>2</sup> It advises the Estates Committee on strategic planning and resource allocation in relation to University housing and support for housing.

*Responsibilities*

4. The UHCB recommends to the Council, every five years (or sooner if needed), changes to the Staff Housing Framework that have been endorsed by the Property Board.
5. The UHCB recommends to the Estates Committee:
- (a) the evidence base that demonstrates the University's needs for housing and support for housing;
  - (b) commissioning briefs for the acquisition or development of University housing, for issuing to the Property Group; and
  - (c) any additional capital funding required from the Investment Fund to bridge the gap between the financial returns anticipated by the Property Group on delivery of the commissioning brief and the financial returns needed to satisfy the Property Board's objectives.<sup>3</sup>
6. The UHCB approves:
- (a) the brief for the commissioning of the evidence base that demonstrates the extent and character of the University's needs for housing and support for housing; and
  - (b) the establishment and membership of any working groups needed to help it fulfil its purpose, objectives and responsibilities.

\* These terms of reference remain subject to the approval of the Estates Committee, once constituted.

<sup>1</sup> See the University of Cambridge Staff Housing Framework, available at [https://www.governance.cam.ac.uk/committees/council/Documentspublic/University of Cambridge Staff Housing Framework.pdf](https://www.governance.cam.ac.uk/committees/council/Documentspublic/University%20of%20Cambridge%20Staff%20Housing%20Framework.pdf)

<sup>2</sup> References to the Estates Committee throughout these terms of reference are subject to the approval of the Estates Committee. Should it not be approved, then all references to the Estates Committee will instead become references to the Planning and Resources Committee (PRC).

<sup>3</sup> The Property Board is required to pursue investment and development opportunities that in all cases deliver the same or greater returns as high-quality projects in the external market with a comparable risk and return profile; and, where relevant, have secured approved funding from either internal or external sources such that the expected rate of return on the residual investment is the same or greater than the return an arm's length commercial investor would expect for an investment of comparable risk. See the Property Board's Terms of Reference, 2(a)(i) and (iv) (*Reporter*, 6590, 2020–21, p. 32).

*Membership*

7. Membership of the UHCB comprises thirteen members, appointed for up to two consecutive terms of four years:
- (a) the Pro-Vice-Chancellor for University Community and Engagement as Chair;
  - (b) three members appointed by the Council, one of whom shall be a research worker employed by the University in an unestablished capacity;
  - (c) one member appointed by the Estates Committee from among its members;
  - (d) one member of assistant staff employed by the University, appointed by the University and Assistants Joint Board;
  - (e) one member appointed by the Bursars' Committee from among its members;
  - (f) one member appointed by the Senior Tutors' Committee from among its members;
  - (g) one member appointed by the Graduate Tutors' Committees from among its members;
  - (h) the Director of Human Resources;
  - (i) one postgraduate registered student, appointed by the UHCB on the nomination of the President (Undergraduate) and President (Postgraduate) of the University of Cambridge Students' Union;
  - (j) one member appointed by the Property Board from among its members;
  - (k) an external member.
8. Members whose relevant membership or role in any of the above organisations, Boards or Committees ceases, will immediately cease their membership of the UHCB.
9. The Chair may invite other persons to attend for the whole of meetings of the Body or for particular items of business.

*Meetings and reporting*

10. The UHCB shall meet once per year to determine, in consultation with the Estates Committee, whether it has business that year; and as often as required to fulfil its purpose when it has business. Meetings will have pre-circulated agendas and papers and agreed minutes and actions.
11. No business may be transacted unless a quorum of at least six members is in attendance, including either the Chair or a deputy appointed from among the members.
12. In any vote, each member in attendance at the meeting will have a single vote and voting will be decided by a simple majority of the members in attendance. If two sides receive an equal number of votes, the Chair may make a second, casting vote.
13. The Body may approve business between meetings by circulation, except that no business will be approved by circulation if any member requests that it be discussed at a meeting.
14. Conflicts of interest in relation to the committee's business shall be handled in line with the University's Conflict of Interest Policy.<sup>4</sup>
15. The business of the Body is confidential unless expressly stated otherwise. Members are required to respect that confidentiality.
16. The Body will report to the Estates Committee. Copies of its reports will be provided for information to the Property Board, the Planning and Resources Committee and the Housing Sub-Committee.

<sup>4</sup> <https://www.governanceandcompliance.admin.cam.ac.uk/governance-and-strategy/university-wide-conflict-interest-policy/conflict-interest-policy>

## ANNEX C: TERMS OF REFERENCE OF THE HOUSING SUB-COMMITTEE\*

## UNIVERSITY HOUSING SUB-COMMITTEE

**Terms of Reference***Purpose*

1. The purpose of the University Housing Sub-Committee (the Committee) is to supervise the University's housing services and operations and to serve as a forum for stakeholder representation in relation to University housing and housing services.

*Objectives*

2. The objectives of the Committee are:
- (a) to ensure that the Estates Division carries out its responsibilities effectively and efficiently in relation to:
    - (i) housing services, i.e., services required to manage leasing and rent collection, service charge management, landlord and tenants matters, services offered in relation to property not owned by the University, and overall customer satisfaction; and
    - (ii) housing operations, i.e., day-to-day facilities management operations (including planned and reactive maintenance, cleaning, grounds maintenance, waste management, security, car parking management and utilities) and matters relating to compliance;
  - (b) to assure the statutory, regulatory, and contractual compliance of University housing; and
  - (c) to ensure that the views of stakeholders, that is, those with an active interest in University housing, particularly tenants, are shared and, where appropriate, acted upon.

\* These terms of reference remain subject to the approval of the Estates Committee, once constituted.

*Delegated authority*

3. The Committee's authority to oversee housing services and operations is delegated from the Estates Committee.<sup>1</sup>
4. The Property Board remains responsible for all other aspects of University housing including: the development or acquisition of housing in response to briefs from the Estates Committee; and the financial performance of University housing stock, including rent levels, the budget for housing services and operations, and financial Key Performance Indicators (KPIs).

*Responsibilities*

5. The Committee provides assurance of the statutory, regulatory, and contractual compliance of the University housing portfolio.
6. The Committee approves the following matters within the budget parameters for financial returns, and financial KPIs set by the Property Board:
  - (a) strategies prepared by the Estates Division for the effective and efficient service and operation of the University's housing estate;
  - (b) non-financial KPIs agreed with the Estates Division to benchmark the effective and efficient service and operation of the University's housing estate, such as measures of customer satisfaction; and
  - (c) reports from the Estates Division on the performance of housing services and operations in line with the approved strategies and non-financial KPIs.
7. The Committee recommends to the Estates Committee recurrent or strategic matters affecting the performance of housing services and operations.
8. The Committee recommends to the Estates Division stakeholder feedback that the Committee considers requires further action or response.

*Membership*

9. Membership of the Committee comprises the following members, who should have relevant experience, for up to two consecutive terms of four years:
  - (a) a member of the Estates Committee as Chair;
  - (b) three members of University staff appointed by the Council who are resident in University housing, at least one of whom shall be a research worker employed by the University in an unestablished capacity;
  - (c) one member of the assistant staff employed by the University, appointed by the University and Staff Joint Board;
  - (d) one member appointed by the Bursars' Committee from among its members;
  - (e) one member appointed by the Postgraduate Tutors' Committee from among its members;
  - (f) one member appointed by the Senior Tutors' Committee from its members;
  - (g) one member appointed by the Property Board from among its members;
  - (h) two external members with expertise in housing-related compliance and regulation, appointed by the Estates Committee.
10. Members whose relevant residency in University housing or relevant role or membership in any of the above organisations, Boards or Committees ceases, will immediately cease their membership of the Housing Sub-Committee.
11. The Committee may invite other persons to attend for the whole of meetings of the Committee or for particular items of business.

*Meetings and reporting*

12. The Committee shall meet at least three times per year (once per term), and as often as required to fulfil its purpose. Meetings will have pre-circulated agendas and papers and agreed minutes and actions.
13. No business may be transacted unless a quorum of at least five members is in attendance, including either the Chair or a deputy appointed from among the members.
14. In any vote, each member in attendance at the meeting will have a single vote and voting will be decided by a simple majority of the members in attendance. If two sides receive an equal number of votes, the Chair may make a second, casting vote.
15. The Committee may approve business between meetings by circulation, except that no business will be approved by circulation if any member requests that it be discussed at a meeting.
16. Conflicts of interest in relation to the committee's business shall be handled in line with the University's Conflict of Interest Policy.<sup>2</sup>
17. The business of the Committee is confidential unless expressly stated otherwise. Members are required to respect that confidentiality.
18. The Committee will report to the Estates Committee by such means as the Estates Committee shall determine. Copies of reports will be provided to the Property Board.

<sup>1</sup> References to the Estates Committee throughout these terms of reference are subject to the approval of the Estates Committee. Should it not be approved, then all references to the Estates Committee will instead become references to the Planning and Resources Committee (PRC).

<sup>2</sup> <https://www.governanceandcompliance.admin.cam.ac.uk/governance-and-strategy/university-wide-conflict-interest-policy/conflict-interest-policy>

## OBITUARIES

### Obituary Notices

COLIN GEORGE WILCOCKSON, M.A., Emeritus Fellow and formerly a Tutor and Director of Studies in English and in Anglo-Saxon, Norse and Celtic of Pembroke College, Seatonian Prizewinner, died on 1 March 2023, aged 90 years.

OLGA KENNARD, OBE, M.A., Sc.D., (Hon.) LL.D., FRS, Honorary Fellow of Darwin College, former Fellow of Lucy Cavendish College, member of Newnham College, founder of the Cambridge Structural Database and first Director of the Cambridge Crystallographic Data Centre, sometime Trustee of the British Museum, both Ewald and Gregori Aminoff Prizewinner, died on 2 March 2023, aged 98 years.

## GRACES

### Graces submitted to the Regent House on 8 March 2023

The Council submits the following Graces to the Regent House. These Graces, unless they are withdrawn or a ballot is requested in accordance with the regulations for Graces of the Regent House (*Statutes and Ordinances*, p. 112), will be deemed to have been approved at **4 p.m. on Friday, 17 March 2023**. Further information on requests for a ballot or the amendment of Graces is available to members of the Regent House on the Regent House Petitions site.<sup>§</sup>

1. That the recommendations in paragraph 5 of the Report of the Council, dated 8 February 2023, on the replacement and upgrading of the heating and cooling systems at Kettle's Yard (*Reporter*, 6687, 2022–23, p. 412) be approved.
2. That the recommendations in paragraph 5 of the Report of the Council, dated 12 December 2022, on the transfer of parts of Statute concerning the Chest to Special Ordinance (*Reporter*, 6680, 2022–23, p. 214) be approved.<sup>1</sup>

<sup>1</sup> See the Council's Notice on p. 443.

<sup>§</sup> See <https://www.governance.cam.ac.uk/governance/key-bodies/RH-Senate/Pages/RH-Petitions.aspx> for details.

## ACTA

### Approval of Grace submitted to the Regent House on 22 February 2023

The Grace submitted to the Regent House on 22 February 2023 (*Reporter*, 6689, 2022–23, p. 426), was approved at 4 p.m. on Friday, 3 March 2023.

E. M. C. RAMPTON, *Registrar*

END OF THE OFFICIAL PART OF THE 'REPORTER'

**COLLEGE NOTICES****Vacancies**

*Corpus Christi College:* Alumni Relations and Events Manager; tenure: full-time, permanent; salary: £32,000; closing date: 30 March 2023 at 12 noon; further details: <https://www.corpus.cam.ac.uk/about/opportunities/non-academic-staff-vacancies>

*Fitzwilliam College:* Non-Stipendiary Research Fellowship in Sciences, Technology, Engineering or Mathematics; tenure: three years from 1 October 2023; closing date: 14 April 2023 at 12 noon; further details: <https://www.fitz.cam.ac.uk/about-us/vacancies>

*Newnham College:* Margaret Anstee Research Fellowship (two posts available); women applicants only; tenure: three years and eleven months from 1 October 2023; stipend: £34,308 (post-Ph.D.) or £30,502 (pre-Ph.D.), plus additional benefits; closing date: 3 April 2023; further details: <https://newn.cam.ac.uk/research/research-fellowships/>

**Events**

*Jesus College*

**China Forum seminar series**

Professor Simon F. Deakin (Professor of Law, Director of the Centre for Business Research, and co-Chair of the Strategic Research Initiative in Public Policy) will deliver a virtual lecture on the topic of *The rule of law in China* on Thursday, 9 March 2023 at 5 p.m.; further details and booking: <https://www.jesus.cam.ac.uk/events/rule-law-china>

**EXTERNAL NOTICES****Oxford Notices**

*Faculty of History and Lady Margaret Hall:* Associate Professorship in European Political and Social Thought, 1848–c. 1950; tenure: from 1 September 2023 or as soon as possible thereafter; closing date: 31 March 2023 at 12 noon; further details: <https://www.lmh.ox.ac.uk/about-lmh/jobs/associate-professorship-european-political-and-social-thought-1848-c1950>

*Faculty of Law and Lady Margaret Hall:* Tutorial Fellowship and Associate Professorship of Law; tenure: from 1 October 2023 or as soon as possible thereafter; closing date: 31 March 2023 at 12 noon; further details: <https://www.lmh.ox.ac.uk/about-lmh/jobs/tutorial-fellowship-and-associate-professorship-law>

*St Cross Centre for the History and Philosophy of Physics:* The HAPP one-day conference on *Order and Chaos* will take place on 3 June 2023, from 10.30 a.m. to 5 p.m., in person at the Mathematical Institute, Woodstock Road, and online via livestream; attendance free; further details and booking: <https://www.stx.ox.ac.uk/event/happ-one-day-conference-order-and-chaos>

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